

JOINT DOCTORAL PROGRAM APPLICATION PROCEDURES

How to Apply

Students interested in applying to the Joint PhD in Computational and Systems Biology **MUST** first make an inquiry with the Office of Admissions at admissions@kgi.edu or call (909) 607-8590.

Students must complete a formal paper application in order to be considered for admission. Admissions applications can be processed by the KGI or CGU Office of Admissions.

Application Form

Download a printable version of the form from www.kgi.edu and complete and mail it to:
Office of Admissions
Keck Graduate Institute
535 Watson Drive
Claremont, CA 91711
ATTN: PHD Admissions

Application Fee

Our non-refundable application fee is \$75. A check payable to Keck Graduate Institute must accompany your application. Please be sure your name appears on the check.

Application Deadlines

All applicants are encouraged to submit complete applications by March 1; however, applications are evaluated year-long on a rolling basis.

Transcripts

An official transcript must be submitted for every institution of higher education that you have attended. Transcripts must be sealed and bear the original seal of the issuing institution in order to be considered official. If transcripts are not in English, an authorized and complete English translation must also be provided.

Recommendations

Request letters of recommendation from three people who can evaluate your qualifications and potential for success in an interdisciplinary research program. We prefer that at least two of your recommenders be professors with whom you have worked closely. The third can be from an employment supervisor who is in a

position to evaluate your work. The Office of Admissions will also accept letters submitted from a central recommendations service at your college. Recommenders should send letters directly to the Office of Admissions. Letters received directly from a student should be sealed and have the recommender's signature across the flap of the envelope.

Admissions Tests

We require the Graduate Record Examination (GRE) General Test for admission.

If you received your undergraduate degree from a university where English is not the primary language of instruction, or have studied fewer than three years at a university where instruction is in English, you must take the Test of English as a Foreign Language (TOEFL). Our GRE and TOEFL school code is 4166.

Personal Statement

The Personal Statement gives you an opportunity to demonstrate your potential for making contributions in the biosciences, and to bring to the attention of the Admissions Committee other significant matters. You are encouraged to delve into technical matters related to your intended research area in this statement. In addition, this statement may describe your career objectives. How will this PhD help you achieve your professional and personal goals?

Supplemental Materials

You may send additional supporting documents with your application. However, they will not be returned unless you enclose a self-addressed postage paid envelope.

Where to Send Application Materials

Office of Admissions
Keck Graduate Institute
535 Watson Drive
Claremont, CA 91711
ATTN: PHD Admissions

Questions?

Contact the Office of Admissions at (909) 607-8590 or admissions@kgi.edu.

KECK GRADUATE INSTITUTE
APPLICATION FOR ADMISSION



PROGRAM APPLYING FOR:

JOINT CGU-KGI PHD IN COMPUTATIONAL AND SYSTEMS BIOLOGY **YEAR OF ENROLLMENT 201__**

PERSONAL INFORMATION

Last Name (Family or Surname)		First		Middle	
Preferred First Name					
CURRENT Street Address 1				Apartment/Unit	
Street Address 2					
City		State		Zip or Postal Code	
Country (if not USA)			Address Valid Through Date (MM/DD/YY)		
PERMANENT Street Address 1				Apartment/Unit #	
Street Address 2					
City		State		Zip or Postal Code	
Country (if not USA)			Gender (Male or Female)		
Permanent Phone			Cell Phone		
Preferred Email			Secondary Email		
Birth Date (MM/DD/YY)		Birth Place (City, State, Country)			
Year Graduated High School		Hometown (City, State, Country)			

CITIZENSHIP

Are you a citizen or permanent resident of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	U.S. Social Security Number (U.S. citizens and permanent residents only)	
If you are not a United States citizen, please state country of citizenship		Visa Type (International students only, if applicable)		

EDUCATION (Please list all colleges & universities attended, even if you did not graduate from that school)

College/University 1		Location	
Major & Degree (Ex. Biology, BS)		Graduation Date	
College/University 2		Location	
Major & Degree		Graduation Date	
College/University 3		Location	
Major & Degree		Graduation Date	

REFERENCES									
1. Name					Relation to you				
University/Company					Phone		()		
Mailing address									
Email Address									
2. Name					Relation to you				
University/Company					Phone		()		
Mailing address									
Email Address									
3. Name					Relation to you				
University/Company					Phone		()		
Mailing address									
Email Address									
ADMISSIONS TESTS									
GRE									
Date Taken Or Future Test Date		Overall Score		Verbal		Quantitative		Analytical	
Date Taken Or Future Test Date		Overall Score		Verbal		Quantitative		Analytical	
TOEFL (FOR INTERNATIONAL STUDENTS ONLY)									
Date Taken Or Future Test Date		Overall Score							

RESUME
Please attach a resume including relevant employment history, research experience, and leadership activities.
PERSONAL STATEMENT - ESSAY
The Personal Statement gives you an opportunity to describe your career objectives. How will the PhD in Computational and Systems Biology help you achieve your professional and personal goals? You may also use the personal statement to demonstrate your potential for making contributions in the biosciences, and to bring to the attention of the Admissions Committee other significant matters. Please limit your response to THREE double-spaced typed pages.
RESEARCH AND WORK EXPERIENCE – SHORT ANSWER
Please describe any relevant undergraduate, graduate, or summer research experience.
TECHNICAL SKILLS – SHORT ANSWER
What technical skills (including laboratory), computer programming and math skills do you possess?
HOW DID YOU LEARN ABOUT THE CGU-KGI JOINT PHD PROGRAM IN COMPUTATIONAL AND SYSTEMS BIOLOGY?
TO WHAT OTHER GRADUATE SCHOOLS ARE YOU APPLYING? PLEASE INCLUDE PROGRAM & DEGREE (OPTIONAL)
KGI AND CGU ARE COMMITTED TO ENROLLING A HETEROGENEOUS STUDENT BASED ON MANY FACTORS. IF YOU WOULD LIKE TO IDENTIFY YOURSELF ON THE BASIS OF RACE OR ETHNICITY PLEASE CHECK THE APPROPRIATE BOX (CHECK ALL THAT APPLY)
<input type="checkbox"/> American Indian, Or Alaska Native (Tribal Affiliation_____) <input type="checkbox"/> African-American, Non-Hispanic <input type="checkbox"/> Asian <input type="checkbox"/> Hispanic Or Latino <input type="checkbox"/> Native Hawaiian Or Pacific Islander <input type="checkbox"/> White Or Caucasian <input type="checkbox"/> Other Or Mixed Race/Ethnicity <input type="checkbox"/> Decline To State

CERTIFICATION			
<ul style="list-style-type: none"> • I understand that if I have graduated from the MBS program within the last 5 years, the confidential information contained in my MBS student file will be transferred to my PhD student file. • I certify that I have provided complete and accurate statements on this application. I understand that failure to list all colleges attended or falsifying official documents may result in denial of admission or disciplinary action. • I understand that any other omissions of fact, misrepresentations or false statements, a decline in academic performance, or actions that bring to bear issues of moral character may result in the revocation of an offer of admission at any time, including the period prior to matriculation. • I understand that all official documents submitted in support of this application become the property of Keck Graduate Institute. Further, to the best of my knowledge, all official documents that pertain to me are authentic and unaltered. • I have been informed that my application fee of \$75 is nonrefundable. I authorize the release of any information submitted by me in connection with this application to any person, firm or corporation, association, or government agency, but only to verify or explain the information. 			
Signature		Date	

Keck Graduate Institute does not discriminate on the basis of race, color, sex, sexual orientation, age, marital status, religion, disability, national origin, ethnic origin, or prior military service in any of its policies, procedures and practices, including admission policies, educational policies, fellowship and loan programs, employment policies and other Institute-administered programs and activities.