DOCTORAL PROGRAM APPLICATION PROCEDURES

**Who Can Apply?**
Students who have completed the MBS program from Keck Graduate Institute are eligible to apply for the PhD in Applied Life Sciences.

**How to Apply**
Students interested in applying to the PhD in Applied Life Sciences **MUST** first make an inquiry with the Office of Admissions at admissions@kgi.edu or call (909) 607-8590.

Students must complete a formal paper application in order to be considered for admission.

**Application Form**
Download a printable version of the form from www.kgi.edu and complete and mail it to:
Office of Admissions
Keck Graduate Institute
535 Watson Drive
Claremont, CA 91711
ATTN: PHD ALS Admissions

**Application Fee**
Our non-refundable application fee is $75. A check payable to Keck Graduate Institute must accompany your application. Please be sure your name appears on the check.

**Application Deadlines**
Students currently enrolled in the MBS program may begin the application inquiry process in their second year.

All applicants are encouraged to submit complete applications by March 1.

**Interviews**
An interview is not a requirement for admission. However, some applicants may be invited for a phone or in-person interview. The Office of Admissions will schedule individual interviews when indicated.

**Recommendations**
Request a letter of endorsement from your proposed thesis advisor. The letter should specifically address the advisor’s ability to provide financial support toward the degree. Please request two additional letters, one of which should be from another KGI faculty member if you are a current student, or from an industry supervisor if you are a KGI MBS graduate, and the other from someone who should be able to comment on your potential to effectively carry out independent research leading to a PhD degree.

**Personal Statement**
The Personal Statement gives you an opportunity to demonstrate your potential for making contributions in the biosciences, and to bring to the attention of the Admissions Committee other significant matters. You are encouraged to delve into technical matters related to your intended research area in this statement. In addition, this statement may describe your career objectives. How will the PhD in Applied Life Sciences help you achieve your professional and personal goals?

**Supplemental Materials**
You may send additional supporting documents with your application. However, they will not be returned unless you enclose a self-addressed postage paid envelope.

**Where to Send Application Materials**
Office of Admissions
Keck Graduate Institute
535 Watson Drive
Claremont, CA 91711
ATTN: PHD ALS Admissions

**Questions?**
Contact the Office of Admissions at: (909) 607-8590 or admissions@kgi.edu.
PROGRAM APPLYING FOR:

- PHD OF APPLIED LIFE SCIENCES

MBS GRADUATION YEAR (REQUIRED FOR ADMISSION)

MONTH/YEAR (MM/YY)

YEAR OF ENROLLMENT 201__

PERSONAL INFORMATION

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<th>Last Name (Family or Surname)</th>
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<td>Preferred First Name</td>
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CURRENT

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<th>Apartment/Unit</th>
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<td>Street Address 2</td>
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Country (if not USA) | Address Valid Though Date (MM/DD/YY) |
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PERMANENT

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Country (if not USA) | Gender (Male or Female) |
|---------------------|-------------------------|

Permanent Phone | Cell Phone |
|----------------|------------|

Preferred Email | Secondary Email |
|----------------|-----------------|

Birth Date (MM/DD/YY) | Birth Place (City, State, Country) |
|----------------------|------------------------------------|

Year Graduated High School | Hometown (City, State, Country) |
|---------------------------|----------------------------------|

CITIZENSHIP

Are you a citizen or permanent resident of the United States? | YES ☐ | NO ☐ |

If you are not a United States citizen, please state country of citizenship |

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U.S. Social Security Number (U.S. citizens and permanent residents only)

Visa Type (International students only, if applicable)
**PRIMARY PROPOSED THESIS ADVISOR**

| NAME: |

**ADDITIONAL THESIS ADVISOR(S) - OPTIONAL**

| NAME: |
| NAME: |

**RESUME**

Please attach a resume including relevant employment history, research experience, and leadership activities.

**PERSONAL STATEMENT - ESSAY**

The Personal Statement gives you an opportunity to demonstrate your potential for making contributions in the biosciences, and to bring to the attention of the Admissions Committee other significant matters. You are encouraged to delve into technical matters related to your intended research area in this statement. In addition, this statement may also describe your career objectives. How will the PhD in Applied Life Sciences help you achieve your professional and personal goals? Please limit your response to THREE double-spaced typed pages.

**RESEARCH AND WORK EXPERIENCE – SHORT ANSWER**

List any additional research and work experiences you have had outside of the MBS program. Please limit your response to ONE double-spaced typed page.

**TECHNICAL SKILLS – SHORT ANSWER**

What technical skills do you have in addition to those obtained in the MBS program?

**TO WHAT OTHER GRADUATE SCHOOLS ARE YOU APPLYING? PLEASE INCLUDE PROGRAM & DEGREE**

**CERTIFICATION**

- I understand that if I have graduated from the MBS program within the last 5 years, the confidential information contained in my MBS student file will be transferred to my PhD student file.
- I certify that I have provided complete and accurate statements on this application. I understand that failure to list all colleges attended or falsifying official documents may result in denial of admission or disciplinary action.
- I understand that any other omissions of fact, misrepresentations or false statements, a decline in academic performance, or actions that bring to bear issues of moral character may result in the revocation of an offer of admission at any time, including the period prior to matriculation.
- I understand that all official documents submitted in support of this application become the property of Keck Graduate Institute. Further, to the best of my knowledge, all official documents that pertain to me are authentic and unaltered.
- I have been informed that my application fee of $75 is nonrefundable. I authorize the release of any information submitted by me in connection with this application to any person, firm or corporation, association, or government agency, but only to verify or explain the information.

| Signature | Date |

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Keck Graduate Institute does not discriminate on the basis of race, color, sex, sexual orientation, age, marital status, religion, disability, national origin, ethnic origin, or prior military service in any of its policies, procedures and practices, including admission policies, educational policies, fellowship and loan programs, employment policies and other Institute-administered programs and activities.