

# Passion for Research? Passion for Life?

At Kaiser Permanente, they're not contradictory



We foster both — in an engaging, academic environment.

**We're the Department of Research & Evaluation and we have immediate openings for experienced Research Associates who seek a fulfilling career and balanced life.**

Join our team in Pasadena — just down the street from the legendary Rose Bowl, half an hour to the shore and another hour to the slopes!

Research Associates are at the heart of our energetic research activities. They contribute their skills to a variety of short and long-term studies related to cancer, nutrition, diabetes, asthma, vaccine safety, and other health topics. Responsibilities may include chart review/ abstraction, conducting phone or in-person interviews, recruiting participants for studies, and working with focus groups and pilot studies. More experienced (7+ years) Research Associates may also oversee and coordinate entire studies, assist with grants and manuscripts, manage budgets, and supervise other project staff.

Bachelor's degree or equivalent experience in public health, healthcare administration or epidemiology required. Master's and advanced degrees preferred and are required for higher level Associate positions.

Candidates should have a solid background in health-related research. Should also have strong working knowledge of the research process and be proficient in Word, Excel and Access. Bilingual English/ Spanish and experience with electronic medical records and databases a plus.

**If you have passion — and research experience — we'd like to hear from you!**

Submit resumes to [Research-HR@kp.org](mailto:Research-HR@kp.org)

*You will be contacted if we determine you may be a match for our present needs. EO/AA/M/F/D/V*

## Kaiser Permanente Southern California Department of Research and Evaluation Open Positions (Partial List)

**Research Associate II** — Bachelor's Degree or equivalent experience in public health, health administration, epidemiology, or related field required. At least 2-4 years professional experience in a healthcare or research setting preferred. Proficient in Word, Excel and Access. Bilingual English/Spanish a plus. Position may require some travel to regional centers for data collection and other project needs.

Individual will support research investigators on various studies and projects as needed. Duties may include collecting project data through telephone interviews, mailed questionnaires, chart reviews, and other methods; reviewing medical records to abstract data according to specific criteria; and collecting/analyzing data for pilot studies.

**Research Associate III** — Master's Degree strongly preferred. Bachelor's Degree or equivalent experience in public health, health administration, epidemiology, or related field required. Significant professional experience (usually 5+ years) in a healthcare or research setting with project coordination and supervisory responsibilities. Proficient in Word, Excel and Access. Bilingual English/Spanish a plus. Position may require some travel to regional centers for data collection and other project needs.

Individual will support research investigators on various studies and projects as needed. Duties may include supervising and monitoring data collection; assisting in coordinating medium-sized projects or studies; managing project budgets and recommending actions/decisions; and leading professional committees and/or meetings with project staff and external clients.

**Research Associate IV** — PhD preferred. Master's Degree or equivalent experience in public health, health administration, epidemiology, or related field required. Extensive professional experience (usually 7+ years) in a healthcare or research setting with management responsibilities. Proficient in MS Office. Thorough understanding of survey research methodology/study design. Solid experience in study/project management, IRB and grant submissions, working with electronic medical records and databases, and basic biostatistics. Bilingual English/Spanish a plus. Position may require some travel to regional centers for project needs.

Individual will support research investigators with the overall coordination of large-scale studies. Will function as the point person for study-related questions and serve as a liaison between internal and external clients. Duties may include managing an interdisciplinary study team of epidemiologists, clinicians, programmers/analysts, and other support staff; supervising and monitoring work of project staff; drafting status reports and other documentation; assisting investigators with grant and IRB submissions; managing project budgets and recommending actions/decisions; and coordinating/leading professional committees and/or meetings with project staff and external clients.

**Senior Research Project Manager** — Master's Degree or equivalent experience in public health, health care administration, epidemiology, clinical trials or other related fields required. Extensive professional experience (usually 8+ years) as a Project Manager with demonstrated ability to lead and manage other professionals in a healthcare setting. Proficient in MS Office. Position may require some travel.

Individual will provide direct leadership, management and coordination of Adult Clinical Cancer Trials Access Program and the Children's Oncology Group Cooperative Pediatric Clinical Trials program in the Los Angeles area and support to physician investigators. Incumbent will also oversee management of all aspects of one or more large-scale, multi-year, multi-center projects with large annual budgets and hundreds of participants at multiple sites.

**Additional clinical trials research associate positions may be available at Kaiser Permanente Southern California Medical Centers. Submit resumes to [Research-HR@kp.org](mailto:Research-HR@kp.org)**