

PhD in Applied Life Sciences

APPLICATION CHECKLIST

- ❑ **Online Application Form:** Visit www.kgi.edu to complete the online form.
- ❑ **Application Fee:** A \$75 fee is required and payable with the online application.
- ❑ **Resume:** A resume including your educational background, professional experience, and other relevant information is required.
- ❑ **Personal Statement:** The personal statement gives you an opportunity to describe your academic, career, and personal objectives. Please use the statement to outline the basis of your interest in KGI's program, to demonstrate your potential for making research contributions in the biosciences, and to bring to the attention of the Admissions Committee other significant matters. This statement should include your technical skills and touch on your relevant work experiences. This statement should also address the available project for which you are applying and your fit with that research area. Please limit your response to the equivalent of three double-spaced typewritten pages.
- ❑ **Transcripts:** Complete transcripts from each college or university attended are required, showing all courses and marks. Unofficial copies are acceptable for evaluation purposes. Before matriculating, official copies are required. *Submissions must be in English.*
- ❑ **Standardized Test Scores:** We require scores from one of the following standardized tests: GRE, GMAT, or MCAT. Unofficial copies and self-reported scores are allowable for evaluation purposes. Before matriculating, official copies are required.
- ❑ **English Proficiency Exam Scores:** International students are required to submit official scores from one of the following tests of English proficiency: TOEFL, PTE, IELTS, or iTEP. Students who have studied at a U.S. institution for more than 2 years and those from a country where English is the primary or official language are exempt from this requirement. Unofficial copies and self-reported scores are allowable for evaluation purposes. Before matriculating, official copies are required.
- ❑ **Two Letters of Recommendation:** Contact information for two recommenders is required during the online application process. If you have a sponsorship company, please request a letter from an industry supervisor/sponsor. At least one letter should be from a person who can comment on your potential to carry out independent research leading to a PhD. Two recommendations are required but additional may be submitted if desired. Recommenders will be contacted via email to submit their recommendation online.
- ❑ **Admissions Interview:** A Skype or on-campus interview is required. An admissions counselor will schedule an interview after your application is complete.