

Certificate in Bioscience Management (CBM)

APPLICATION CHECKLIST

- ❑ **Online Application Form:** Visit www.kgi.edu to complete the online form.
- ❑ **Resume:** A resume including your educational background, professional experience, and other relevant information is required.
- ❑ **Personal Statement:** In 1,000 words or less, describe how the CBM program will enhance your future career options and increase your skill set in the life science industry.
- ❑ **Transcripts:** Complete transcripts from each college or university attended are required, showing all courses and marks. Unofficial copies are acceptable for evaluation purposes. Before matriculating, official copies are required. *Submissions must be in English.*
- ❑ **One Letter of Recommendation:** Contact information for one recommender is required during the online application process. This person should be able to evaluate your qualification and potential for success in our program. You can choose to use a professional or academic reference. Only one recommendation is required but 1-2 additional recommendations are allowable. Recommenders will be contacted via email with a link to submit their recommendation online.