

KGI Research Guidelines

To comply with the federal, California and LA county guidelines, the KGI research labs are open for essential research only. Routine continuation of research activities does not qualify as an essential research operation. Although there may be changes in the definition of “essential”, our current definition of essential research is that the research efforts are directed to results that will lead to:

- saving lives
- diagnosing, preventing, or treating serious diseases
- elucidating mechanism(s) of serious diseases
- reducing pain and/or suffering.

Being prudent and vigilant in light of COVID-19 is paramount

- Any research not deemed essential must be wound down. Critical activities to maintain research capabilities need to be performed with extreme caution and with the appropriate protections (see below).
- All researchers must take steps to protect themselves and others (e.g., wash hands thoroughly, maintain a minimum of 6 feet separation from others, wipe down surfaces with the appropriate bleach or alcohol solution before and after use, wear gloves and other PPE when appropriate).
- No in-person meetings should be held, including group meetings, student oral or defense exams or external-speaker seminars. All such meetings should be held online.
- Under no circumstance should you come to campus if you feel sick, are ill, or otherwise experiencing symptoms of COVID-19 (e.g., fever, cough).

All research personnel that need to come to the lab, will be required to fill out a “Research Continuity Plan Template” and send to the Dean of Research by March 27 (see following page).

Research Continuity Plan Template

PI Name:

PI Email:

PI Phone:

Lab location(s):

Part 1. Describe steps you are already taking to perform the majority of lab research remotely:

[No in-person meetings should be held, including group meetings, student oral or defense exams or external-speaker seminars. All such meetings should be held online.]

Part 2. For research activities, how are you ensuring social-distancing measures for on-site personnel?

Part 3. Describe on-site activities that will be critical to maintain your lab capabilities. What support (if any) from school or core lab personnel will still be required to achieve this?

[Considerations of criticality include where discontinuation would generate significant data, sample, or research species; where equipment would not operate safely or might be damaged.

Please indicate the researchers (names, emails and responsibilities) required for critical capabilities. Do not list all members of your lab here.]

Part 4. Steps that you as PI will need to take to ramp-down solely to critical activities for your labs. Please indicate any assistance you require in doing so.